Is Your Artwork "Print Ready"?

Here is a quick check list to make sure that your files are ready to print:

BASIC FILE SETUP

☐ Make sure all pages in the file are the same size and orientation. If your job requires multiple page sizes, please include them in separate documents.

☐ Add a bleed of 0.125" on all edges of all pages.

☐ Extend all artwork to the bleed lines.

☐ Keep all non-bleeding items at least 0.125" away from the trim line.

REMEMBER TO:

☐ Delete any unused objects from the document.

☐ Turn on all document layers so that everything is visible.

☐ Run a spell check before outlining all fonts.

☐ Make sure all images are at least 300 dpi and in CMYK.

LAST BUT NOT LEAST:

☐ Make sure the document you supply is saved as a PDF.

☐ Double check that everything looks correct in the print file you supply.

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